



# CALIFORNIA SOCIETY OF PHYSICAL MEDICINE AND REHABILITATION

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## VENDOR INFORMATION

### Hotel Reservations:

**San Francisco Airport Marriott Waterfront Hotel**  
1800 Bayshore Highway  
Burlingame, CA 94010

**Reservations:** (800) 228-9290

**Group: CSPM&R Annual Meeting April 2019**

Hotel room rates are from \$166/night. You are encouraged to make your reservations online by using our exclusive link below:

<https://book.passkey.com/e/49858639>

**Cutoff date: March 29, 2019**

The link is also available on our website:

[www.cspmr.net](http://www.cspmr.net) > 2019 Annual Meeting

Requests made after March 29th, will be handled on a space available basis. Check in time is 3:00 pm and check out time is 12:00 noon.

### Booth Logistics:

Exhibit room:

- Set up Friday, April 19th, 9:00 a.m.
  - 6' draped tables will be provided for your exhibit
  - Not necessary to break down your exhibit each night
- You are advised not to leave any valuable display items at your booth at the conclusion of Friday's and Saturday's meeting sessions.**
- Break down booths after continental breakfast concludes at 9:00 a.m. on Sunday, April 21st.

Advise to bring your own extension cord if power is needed.

### Shipping Instructions:

Materials should be shipped for arrival no sooner than April 16th to the following address below. Each package shipped directly to the hotel will be subject to charges. The first box is free, additional boxes will be subject to a \$10.00 shipping and handling fee. Trade show booths, pallets, and boxes over 100 pounds are subject to a \$100.00 handling fee.

There will be an additional handling fee each time that it is moved within the hotel. Direct shipment of materials to the hotel must be addressed as follows:

San Francisco Airport Marriott Waterfront  
1800 Old Bayshore Highway  
Burlingame, CA 94010

Label should include: **CSPM&R Annual Meeting Apr 19-21, 2019**

( Your Company Name )

1 of # (of boxes)

c/o Kristina Wong, Event Manager